



ছয়দুৱাৰ মহাবিদ্যালয় গ্ৰন্থাগাৰ

ডাক - গহপুৰ, জিলা - শোণিতপুৰ,
পিন - ৭৮৪১৬৮

ই মেইল - cdclibrarian@gmail.com



SYLLABUS

ADD ON COURSE ON LIBRARY RESOURCES AND ITS MANAGEMENT

(Minimum 30 hours)

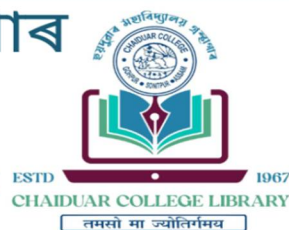
1. Foundations of Library Science
2. Library and Society
3. Types and Functions of Libraries.
4. Different Sections of a Library
4. Library House Keeping Operations
5. Chaiduar College Institutional Repository: Our Institution's Initiative towards Digital Resources.
6. Information Sources and Services
7. Digital Reference Services including Social Media
8. E-Resources (NLIST/NDLI)
9. Open Educational Resources (OER)
10. Copyright Issues in Library Resources.
11. Hands on Practical (Cataloguing and Classification)
12. Different Resources Available in Chaiduar College Library



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CONTENT STRUCTURE

Duration: 30 Hours

Sl No	Content	Nos of Classes/Per Hour	Theory	Practical
1.	Foundations of Library Science	2	2	0
2.	Library and Society	2	2	0
3.	Types and Functions of Libraries.	2	2	0
4.	Different Sections of a Library	3	3	0
5.	Library House Keeping Operations	3	2	1
6.	Digital Library: Chaiduar College Institutional Repository	2	1	1
7.	Information Sources and Services	2	1	1
8.	Digital Reference Services including Social Media	2	1	1
9.	E-Resources (NLIST/NDLI)	4	2	2
10.	Open Educational Resources (OER)	3	2	1
11.	Copyright issues in Library Resources.	1	1	0
12.	Hands on Practical (Cataloguing and Classification)	2	2	0
13.	Different resources available in Chaiduar College Library	2	0	2
14.	Total Hours/ Credits	30	21	09

EXAMINATION COMPONENTS

Sl No	Components	Total Marks
1	Attendance	10
2	Assignments	10 (Mandatory for all)
3	MCQ (Using Google Form)	30 (at the end of the course)