

Meeting of the IQAC,  
Chaiduar College, Gohpur

Date: 10/08/2022

Time: 2:30 pm

- Agenda:
1. Discussion on the recently held programs and activities in the college.
  2. Facilities in the classrooms
  3. Discussion on IIGAR & SSR
  4. Any other matter.

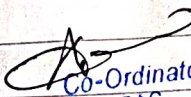
A meeting of the IQAC was held today on 10/08/2022 in the Principal's chamber at 2:30 pm.

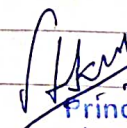
The meeting discussed the successful completion of the one month long Yoga training program, the Annual Book Fair and the 6 month long Mixing Language Certificate Programme in the college.

The members also emphasized the importance and need of holding such programmes on a regular basis.

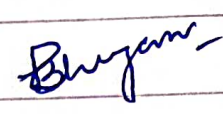
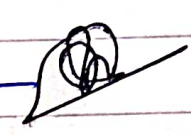
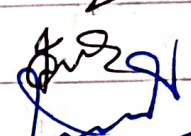
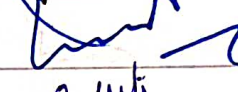
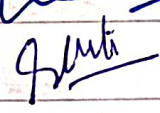
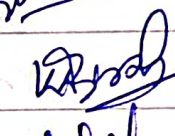
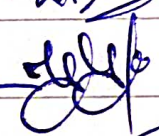
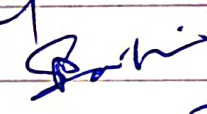
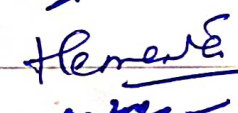
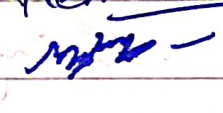
The meeting further discussed the issue of adequate facilities in the classrooms and the need of repair of some furnitures in the classrooms.

The meeting discussed that since the validity of the NAAC Accreditation will expire soon, the work on the IIGAR and SSR must be started at the earliest.

  
Co-Ordinator  
IQAC  
Chaiduar College, Gohpur

  
Principal  
Chaiduar College  
Gohpur, Biswanath-784168, Assam

## Signatures of the Members

1. Mr. Padmeswar Bhuyan — 
2. Mr. Saumitra Baruah — 
3. Dr. Joydev Dutta — 
4. Dr. Raju Ojha — 
5. Dr. Swapna Mahanti — 
6. Mr. Kalpana Borah — 
7. Mr. Hridaya Hazarika — 
8. Mr. Prasanta Saikia — 
9. Mr. Hamanta Gogoi — 
10. Mr. Niranjan Bhuyan — 

Meeting of the IQAC.

Chairman College, Gohpur.

Date: 21/11/2022

Time: 1:30 pm.

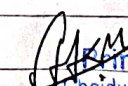
Agenda:

1. Discussion on Internal Examination
2. Discussion regarding procurement of class furniture and fans, lights for classrooms.
3. Plantation, cleanliness drive inside the campus
4. Any other matter.

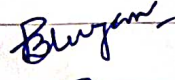


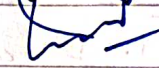
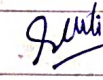
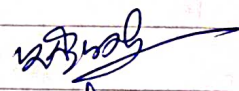

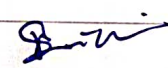
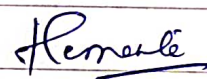
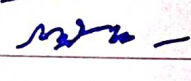
A meeting of the IQAC was held today ~~on 21/11/2022~~ on 21/11/2022 in the chamber of the principal at 1:30 pm and it was attended by the members of the IQAC.

The IQAC members discussed the ~~be~~ relevant matters related to internal Examinations and its result and it was emphasized that some departments need to work harder for better ~~than~~ academic performance of the students. ~~The~~ It was decided that the project reports ~~of~~ submitted by the students be kept in proper order and in good condition by the concerned departments. The meeting also decided that ~~since~~ ~~since~~ since ~~of~~ furnitures in some departments are not in good shapes, ~~the~~ new ones are to be procured soon, and that fans and lights in some classrooms are to be changed. It was also decided that UCC and NSS wings are to be asked to ~~to~~ conduct plantation and cleanliness drives in the college campus soon.

  
Co-Ordinator  
IQAC

  
Principal  
Chaiduar College  
Gohpur, Biswanath-784168, Assam

Signatures of the Members


1. Mr. Padmeshwar Bhuyan — 
2. Mrs. Saumittra Baruah — 
3. Dr. Joydev Dutta — 
4. Dr. Raju Ojha — 
5. Dr. Swapna Kakati — 
6. Mrs. Kalpana Borah — 
7. Mr. Hriday Hazarika — 
8. Mr. Prasanta Saitik — 
9. Mr. Hemanta Gogoi — 
10. Mr. Niranjana Bhuyan — 

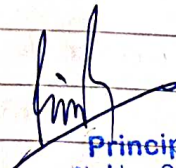
Meeting of the IQAC  
Chaiduar College, Gohpur.  
Date: 18/01/2023  
Time: 11 AM

### Agenda:

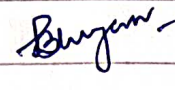
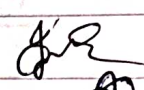
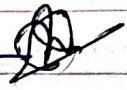
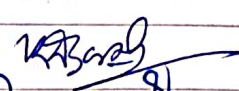
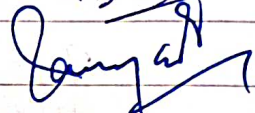

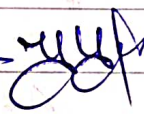
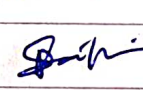
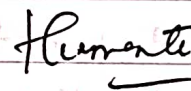
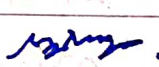
1. Discussion the strategy, modalities and requirement for preparation of IIRG.
2. Discussion regarding departmental data for NAAC
3. Discussion on sensitizing the students regarding the NAAC accreditation process.
4. Any other matter

A meeting of the IQAC was held today on 18/01/2023 in the chamber of the Principal at 11 AM and it was attended by the members of the IQAC. The meeting was convened mainly to discuss the matter of submitting the IIRG and the preparation of the SSR. The meeting decided to instruct the departments to prepare individual teachers' profile and update the department profiles. The departments will update their alumni records, especially the records of academic and career progressions of their students. It was also decided that the office staff will be instructed to assist the IQAC coordinator promptly to assist with data collection and preparation of the SSR. The meeting also decided to take steps to sensitize the students about the importance of keeping active email ids and to check mails regularly as they will have to send the SSR to NAAC during the accreditation process. It was decided that the IIRG will be sent within the month of March.

  
Co-Ordinator  
IQAC  
Chaiduar College, Gohpur

  
Principal  
Chaiduar College  
Gohpur, Biswanath-784168, Assam

## Signatures of the Members

1. Mr. Padmeswar Bhuyan — 
2. Dr. Joydev Dutta — 
3. Mr. Saumitra Baruah — 
4. Mr. Kalpana Boruah — 
5. Dr. Raju Ojha — 
6. Dr. Swapna Kalanti — 
7. Mr. Hridaya Hazarika — 
8. Mr. Prasanta Saikia — 
9. Mr. Hemanta Gogoi — 
10. Mr. Niranjan Bhuyan — 

Meeting of the IQAC

Chaiduar College, Gohpur.

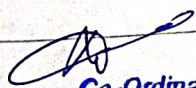
Date: 21/02/2023

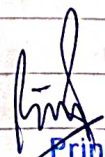
Time: 12 PM

Agenda:

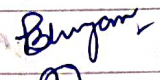


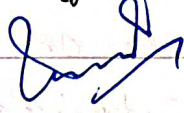


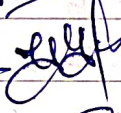
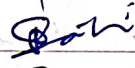
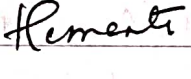
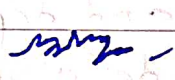
1. Data Collection from Faculty & departments
2. Submission of IQA

A meeting of the IQAC was held today on 21/02/2023 in the chamber of the principal at 12 PM to discuss matters related to departmental & faculty data & the submission of the IQA. It was observed that some faculty members and departments have not yet submitted the required data as asked by the IQAC even though the deadline for submission of the same has already passed. The Co-ordinator of the IQAC informed the members that due to this delay in receiving the data, the IQA may not get submitted in March as was decided earlier. The members discussed the matter at length and came to the decision that a strict reminder from the principal will be sent to those teachers and departments who are yet to send the data. It was decided that the new deadlines for submitting the data and supporting documents will be 25/02/2023 (individual data) and 04/03/2023 (departmental data). The meeting also decided that these data and documents will be sent to Mr. Shingit Kamal Borzah, Faculty of Computer Science, who will file, collate and compare these data in an ordered manner. It was also decided that all faculty members will submit documents related to their appointments and service to the office of the college afresh.

  
Co-Ordinator  
IQAC  
Chaiduar College, Gohpur

  
Principal  
Chaiduar College  
Gohpur, Biswanath-784168, Assam

Signature of the Members

1. Mr. Padmeswar Bhuyan — 
2. Mr. Saamitra Baruah — 
3. Dr. Joydev Datta — 
4. Dr. Raju Ojha — 
5. Mrs. Kalpana Boruah — 
6. Dr. Swapna Kakati — 
7. Mr. Hridaya Hazarika — 
8. Mr. Prasanta Sainia — 
9. Mr. Hemanta Gogoi — 
10. Mr. Nitayan Bhuyan — 



## Meeting of the IQAC

Chairman College, Gzohpm.

Date: 04/05/2023

Time: 12:30 pm

Agenda:

1. Re-constitution of Cells and Committees
2. Preparation and updation of policy documents
3. College web site
4. NEP matter
5. Academic Audit for the year 2022-23

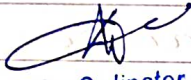
A meeting of the IQAC was held today on 04/05/2023 in the chamber of the Principal at 12:30 pm. The meeting took the decision to re-constitute ~~the~~ <sup>cell</sup> statutory and non-statutory cells and committees and to form a few new ones. The new cells and committees that will be formed are Entrepreneurship, Skill Development & Innovation Cell, Income Generation Activities Cell, Institutional, Industrial and International Relations Cell, Students' Holistic Development Cell, College Council, NEP Task Force, Academic Record and Performance Analysis Committee, Sale, Auction and Disposal Committee, Online Course Co-ordination Committee, Real Estate & Stock Maintenance Committee, Students' Self-Help Club etc.

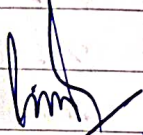
The meeting also decided to ~~update~~ review and update the existing policy documents and to ~~depate~~ <sup>request</sup> concerned members to complete the task within a month.

It was also decided that ~~the~~ ~~technology of~~ ~~constituti~~ the college website will be updated and a new site with a domain ~~with~~ name containing .ac.in will be installed soon. The members also decided to hold joint meeting of NEP Task Force, Academic Committee & IQAC to discuss the strategies and preparedness for introducing courses under NEP-2020 from the

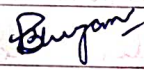

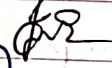
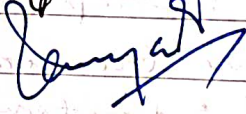

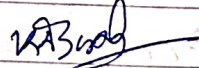
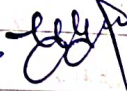
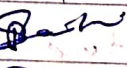
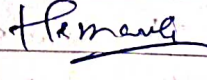
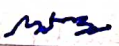
upcoming academic session.

It was also decided that the Academic Audit for the year 2022-23 will be completed soon ~~under~~ and the ~~it will be done under the~~ by Mr. Saumitra Baruah, Asso. Prof. of Physics will be the co-ordinator who will do the needful to complete the audit.

  
Co-Ordinator  
IQAC  
Chaiduar College, Gohpur

  
Principal  
Chaiduar College  
Gohpur, Biswanath-784168, Assam

Signatures of the Members

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2. Mr. Saumitra Baruah — 
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5. Dr. Swarna Kalanti — 
6. Mrs. Kalpana Borah — 
7. Mr. Hridaya Hazarika — 
8. Mr. Prasanta Saikia — 
9. Mr. Hemanta Gogoi — 
10. Mr. Nitayan Bhuyan — 

Meeting of the IQAC, Chaiduar College, Gohpur

Date: 15/05/2023

Time: 2:30 PM.

Agenda:

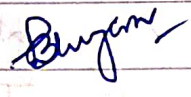


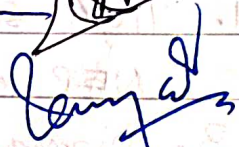
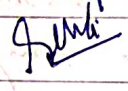
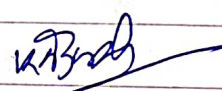

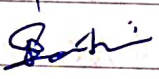
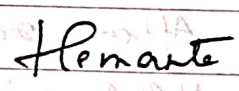
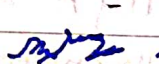
1. IIQA Submission
2. NEP Matters
3. Discussion regarding admission, prospectus etc.
4. Any other matter.

A meeting of the IQAC was held on 15/05/2023 at 2:30 PM and it was attended by the members of the IQAC.

After some discussion, it was decided that the IIQA will be submitted within a day or two. The members discussed the IIQA in details.

Secondly, the meeting discussed the new Four Year Degree Program formulated by the parent University (Grantuati University) under NEP 2020. The members discussed the modalities, course structures, credit requirements for each course etc. It was decided that the NEP Task Force will work along with the Admission Committee, <sup>Academic Council</sup> and the HoDs to make the entire process of admission and syllabi as well as other matters as smooth and effective under the new structure as mandated by NEP 2020. It was decided that the staff and teachers from each department will assist the Admission Committee in the admission process. The new prospectus for the academic session will be uploaded in the website as soon as possible.

## Signatures of the Members Present.

1. Mr. Padmeswar Bhuyan → 
2. Dr. Joydev Dutta → 
3. Mr. Sammitra Baruah → 
4. Dr. Raju Ojha → 
5. Dr. Swapna Kakati → 
6. Mrs. Kalpana Borah → 
7. Mr. Hridaya Hazarika → 
8. Mr. Prasanta Saikia → 
9. Mr. Hemanta Gogoi → 
10. Mr. Nitayan Bhuyan → 

Meeting of the IQAC

Chaiduar College, Gohpur

Date: 18/06/2023

Time: 12:15 PM

Agenda:

1. Discussion on IQA & SSR
2. Anti-ragging awareness program.
3. Induction program for newly admitted students
4. Bio-tech Hub activities

A meeting of the IQAC was held on 18/06/2023 at 12:15 pm in the chamber of the principal. The co-ordinator of IQAC informed the members that the IQA was submitted on 20/05/2023, but ~~there~~ NAAC has sought a few clarifications. ~~Some~~ According to NAAC, we have to submit an updated and latest affiliation certificate from Garhwal University. Therefore, we have to wait a few days, maybe a month or so, before we receive the same. Moreover, since, we have to submit the total number of currently enrolled students in the IQA, it was decided that the new edited IQA will be sent again after the new session starts and we will be able to provide the data for the newly enrolled students under the new FYUGP of G.U. It was also decided that while we work on these things regarding the IQA, the IQAC team will keep on working on the SSR in the off-line mode. It was also decided that a few anti-ragging awareness programs will be conducted in the campus, and in the girls' & boys' hostels by the Anti-ragging Committee. The meeting decided that induction programs by the administration, the IQAC, the library and the NSS, & NCC as well as the Anti-ragging committee will be held before the commencement of classes. The meeting also decided to take stock of the activities under the Adv. Level Bio-Tech Hub.

Co-Ordinator

IQAC

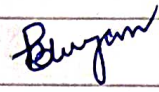

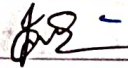
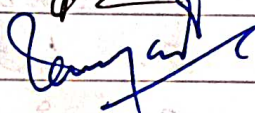

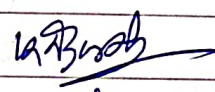
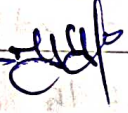
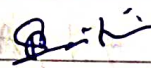
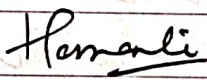
Chaiduar College, Gohpur

Principal

Chaiduar College

Gohpur, Biswanath-784168, A

## Signatures of the Members Present.

1. Mr. Padmeswar Bhuyan — 
2. Mr. Sammitra Baruah — 
3. Dr. Joydev Dutta — 
4. Dr. Raju Ojha — 
5. Dr. Swapna Kakati — 
6. Mrs. Kalpana Borah — 
7. Mr. Hridaya Hazarika — 
8. Mr. Prasanta Saikia — 
9. Mr. Hemanta Gogoi — 
10. Mr. Niranjan Bhuyan — 