CHAIDUAR COLLEGE

Institutional Development Plan

GOHPUR, BISWANATH, ASSAM

PIN – 784168

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CurrentStatusofthe College

1. Name and Address of the College:

Name:	CHAIDUAR COLLEGE	
Address:	P.O.**Gohpur,** District:**Biswanath**	
City:**Gohpur**	Pin: **784168**	State: **Assam**
Website:	**www.chaiduarcollege.org**	

2. For Communication:

Designation	Name	Mobile	Email
Principal	**Dr. Anjan Kr. Ozah**	**+919435187475**	**chaiduarcollege@gmail.com**
Vice Principal	**Mr. PadmeswarBhuyan**	**+919859014708**	**chaiduarcollege@gmail.com**
IQAC Coordinator	**Dr. Arindam Sarma**	**+918761025306**	**Dr.arindam.sarma@gmail.com**

3. Status of the Institution: **Affiliated College**

4. Type of Institution:
   a. Gender:**Co-education**
   b. By Shift: **Regular**

5.Sources of funding:**GovernmetGrants, Grants from External Sources, Student Fees**

6. a. Date of establishment of the college: **14/02/1967**
   b. University to which the college is affiliated :**Gauhati University**

   c. Details of UGC recognition:

Under Section	YEAR
2(f)	**October,1972**
12(B)	**October,1972**

7. Location of the campus and area in sq.mts:

Location	**Urban**
Campus area in sq.mts.	**104575 sq. mts**

Built up area in sq.mts.	**5946 sq. mts**

Website: www.chaiduarcollege.ac.in, www.chaiduarcollege.org

Award and Recognition: **Accreditedwith'B++'Grade(CGPA:2.82)byNAAC in2017.**

No. of Academic Programs Offered:

UG: BA, BSC, BCOM, BVOC

Research Centre: **Bio-Tech Hub**

AbouttheCollege

Chaiduar has a remarkable place in the history of Assam. Literally a place having six routes of entry, Chaiduar was frequently visited by tribes from the adjoining hilly places through these six different routes. Gohpur, being the central place, was later made the sub- divisional headquarter in the district of Sonitpur.

Chaiduar College with Arts Stream, affiliated to Gauhati University was established in 1967 at Gohpur by a few humble citizens of this region with active financial and moral support from the neighbouring populace. Being the only full-fledged institution of higher learning in Chaiduar, the college is continuously serving the academic as well as social needs of the region stretching from Buroi to Howajan. The college was subsequently placed under deficit grants-in-aids by Government of Assam in 1977.

Realizing the ever-growing need of Science education, Science Stream was started in 1987 and was placed under deficit grants-in-aids in 1998.

To cope with the present-day needs, the college has introduced some Career Oriented and Computer courses in 2006 and the much-needed Commerce Stream in 2012. BVoc Courses in Mass Media and Medical Laboratory Technician were introduced in 2015. A number of skill-based courses have been started under the Skill Hub Institute from 2021. More such useful courses are likely to be introduced in near future. Besides offering the traditional courses, the college has been running some selected job-oriented and knowledge-based courses implemented by the Indira Gandhi National Open University (IGNOU) and Krishna KantaHandiqui State Open University (KKHOU) as Partner Institutes. Courses under IGNOU emphasize upon the appropriate use of information and communication technologies and public services available at the disposal of students. The University functions through its large network of Regional Centres, Study Centres and Partner Institutions spread all over the country.

Chaiduar College strives to act as an institution for quality in higher education and become an instrument for development of the society by providing necessary inputs to deepen the knowledge of various disciplines under its fold.

SWOC Analysis of the College

The IQAC of the college carried out a SWOT analysis in the year 2016 while preparing the Self Study Report (SSR) of the college. This SWOT analysis presented here is based on that report and the inputs given by the NAAC pear team during their visit in 2017 for reaccreditation of the college. The areas of strength, weaknesses, opportunities and challenges are identified as follows:

The college constitutes a major space meant for higher learning in the Gohpur Sub-Division, catering to the need and aspiration of the student community. Rural as the socio-economic background and is, the institution wages relentless effort at realizing all-round development of the budding aspirants. Affiliated to the Gauhati University, the college provides education in multiple disciplines, and has carved a niche for itself in the educational map of the region. As the institution has its strengths, it is not away from weakness. With the noble vision, it makes advancement on the basis of strengths, but addressing the weakness within an effective and constructive framework.

Strengths: Since its inception in 1967, this pioneer Institution of higher education has slowly, but firmly gathered intellectual momentum under the dynamic leadership of different stakeholders of education in the college and of the region. It has now emerged as real hub of academic importance accommodating to the regional needs. The region is a place of conglomeration of people of diverse creeds and communities involving the Bodos, Misings, Tea-garden Communities, Assamese, Bengalis, Nepalese, and others. With such a cosmopolitan backdrop, the college has tried its best to deliver quality education to the student community. In recent years, there has been a constant effort to improvise infrastructure, course designs and teaching-learning conditions. As a result of this, the college has been able to access funds from different agencies such as the Department of Science and Technology, Department of Bio Technology, UGC, ICHR etc. Moreover, there has been a consistent rise in research-oriented activities in the college. The prominent areas of the strengths of the college are:

- Strongly motivated teaching community, that has demonstrated unprecedented zeal, enthusiasm and efficiency towards the teaching-learning enterprise by incorporating new and effective means of classroom teaching as well as by keeping themselves updated with regard to their domain of knowledge, and engaging themselves in research activities. Justifying this, the college possesses a large numbers faculties having Ph.D.
- A great number of minor and major research projects have been allotted to the teacher community of this institution.
- A Biotech Hub has been established in the college funded by the Department of Bio-Technology, Govt. of India.
- A good number of new generation courses like Medical Laboratory Technician, Mass Media, Health Care and Nursing, Theatre Stage Craft and Acting, Diploma in Entrepreneurship etc., have been introduced, and are running successfully.
- The college also runs parallel courses under open universities namely K.K. Handiqui State Open University, IGNOU and Institute of Distance and Open Learning, Gauhati University. A large number of students enroll in both Under Graduate and Post Graduate level courses in different streams of Arts, Science and Commerce through the study centres of these open universities.
- The library of the college is well-equipped with a rich and constantly growing collection of books and journals. The digitization of the library has been accomplished in due course of time. The library users are increasing every year, and the library has proved to be a hub of resources for faculty members, researchers and students. Besides the central library, each department is equipped with their own departmental libraries.

- There has been a continuous effort at converting traditional lecture halls to smart class room.
- In addition to the laboratories in the department of Physics, Chemistry, Botany, MLT, Zoology and Education (in the arts faculty), the English Department has a well-equipped Language Laboratory that imparts skill in Spoken English.
- A grand indoor stadium has been built in the college campus with the funding of Rs. 70 lacs by UGC.
- The college has girls' hostel which can accommodate 92 girls hailing from far-flung areas.
- A large number of students enroll in NCC and successfully completed the training. The scheme has helped a lot of students in finding jobs in defense and other allied services.
- The college frequently hosts different national level seminars and workshops of academic and cultural importance. Prominent alumni of National School of Drama have participated in providing orientation and training to participants.
- The student and teacher community of the college, showcasing their concerted effort, demonstrate vibrant urge to undertake different extension activities and campaigns like cleanliness drive, holding health camps etc. for the betterment of socio-cultural health and hygiene in the society.
- The college has to its credit different scholarship and merit award schemes, which are annually offered to many poor, but meritorious students.
- A few of the students have demonstrated their interest and skills in games and sports, and they have made the college proud by participating and winning silver medal in international events. Frequently, volley ball and football workshops are instituted, and competitions are held that provide good training for budding players.
- The college has an approximately 5 Hectares land resource which is used for paddy cultivation.
- Not the least, the college has produced a lot of prominent persons who have demonstrated their leadership roles in academic, administrative and social arena. Frequent co-operation with such alumni provides glamour and glory to the great tradition of the college. These are the few of the prominent points of relative strengths that the college has availed during its journey in the quest for excellence in knowledge.

  Weaknesses: There are weaknesses too which, of course, can be ameliorated by the concerted effort of different stakeholders of education within and outside the college, the govt. and funding agencies of the major weaknesses mention can be made of
- Fund crunch, needless to say, is the major bottleneck that hinders and delays the good thing to happen in the ground.
- Desperately poor teacher student ratio particularly in Arts stream is another problem faced by the College. A teacher has to teach more than 400 students in a few of the classes. This is terribly poor situation.
- The dominance of traditional liberal Arts subjects motivates lesser number of students. As most of the students come from the poor Socio-economic background,they are in need of getting early employment; in this case, subjects of traditional interest motivate only a limited number of studentsto excel in their learning.
- As the college is surrounded by small streams coming down from the adjacent Hills of Arunachal Pradesh, most of the times, it remains inundated and the normal routines of the College are disrupted frequently.

  Such weaknesses as mentioned, although restrain the required pace of progress, do not necessarily halt the journey, and we strongly believe that appropriate, well-planned and relevant steps, if

taken in time, can put the necessary momentum to the journey of the college.

Opportunities: The past experiences, the surrounding socio-economic and cultural perspectives of the College, the critical elaboration of the changes taking place in the society and the nation at large and rapidly transforming socio-cultural, moral and ethical outlook of the student, teacher and the community help us realize the hindsight in identifying the opportunities that the college may access to. These can be as such:

- The great pool of sport talent seems to be abundant among the SC and ST Communities like the Bodo, Mising and Tea garden tribes. Proper training, workshops and instituting competitions can certainly boost their talents to grow.
- By applying appropriate technology, the land resources can be exploited for generation of income.
- The new generation of courses like M.L.T., Mass Media, diploma in Entrepreneurship etc if carried out properly, can open new opportunities for self-employment and enterprise. Such courses have the tremendous potential to change the socio-economic face of the society.
- Further introduction of self-financing courses can attract a few numbers of students who can bring material changes in their post academic career and thus help the College to be a path finder.
- Encouraging the optional use of man and material resources of the College can be a harbinger for the quest of quality education. The teaching and administrative staff of the College with their dynamic leadership roles can exploit the available resources at their best and thus can transform the 'alma mater' to a real ground of formation of human capital.
- The Biotech Hub, the Science Laboratories, the MLT lab and Language Labs are relatively of the better types of assets that can make a real difference in educational sector.
- As an oldest institution for higher education in the region, it can give itself a competitive edge for assuaging the intellectual and academic need of the student community.
- Optimum use of infrastructure.

Challenges: The challenges are the concomitant elements of every system and institution. These are meant for being effectively dealt with. These are as under:

- Making provision for more student intake as the number continues to rise. For this, more teachers, infrastructure and other support systems need to be increased.
- The teacher-student ratio is a real threat that constantly puts pressure on the system.
- Income generation potentialities can be searched out. More and more self-financing and job-oriented courses are to be given preference.

Thus, the challenges as mentioned are seen that these are seen as the bottleneck to the smooth run of the institution. What is the most urgent is the visionary outlook and missionary zeal that can help to tread a long way towards achieving the milestones and letting the new bench marks be curved.

Recommendationof LastNAACPeerTeam-2017

The following recommendations were given by NAAC peer committee which visited in2017:

- Starting PG programs in Zoology, Physics, Botany and Chemistry and new courses of relevance to this region.
- More vocational courses may be introduced
- Improve teacher: student ratio.
- Setting up two to three computer labs with internet connectivity totalling 100 to 120 computers for use of students and more smart rooms with ICT facility and effective use thereof..
- Upgrade library with full automation and additional reference books, journals, E- resources, for research, enrich library subscription to online journals and e-book database.
- Enhance quality of research publications and strengthen college-industry interaction
- Create and effectively structure a good feedback system.
- Generate funds for research and infrastructure from national funding agencies through projects;
- Strengthen association with alumni and industry for resource mobilization and placement, consultancy and extension services.
- Well furnished auditorium, seminar rooms, sports facilities may be constructed

AnIntroductiontoPerspectivePlan2018-19to2023-24

While preparing the Perspective Plan for 2018-19 to 2023-24, the college obtained feedback from the Governing Body, the Principal, the faculty members, the students of the college and the Alumni Association. This Perspective Plan reflects the aspirations and expectations of the stakeholders and the management policies, vision and mission of the college. The plan is based on the Quality Indicators of differentcriteriadeterminedbyNAAC, quality policy of the college, mission and vision statements of the college, SWOC analysis and suggestions of the last Peer Team. This Perspective Plan is the guiding light for continued improvement of the college in academic and non-academic spheres and for effective deployment and monitoring of activities undertaken by the college.

GuidingPrinciplesofPerspectivePlan2018-19to2023-24

In the preparation of the Perspective Plan, the college is guided by the mission and vision statement of the college as well as the core values of higher education as envisioned by the guidelines of NAAC. The college has a mission to grow scientific temper, sustainability, global education, and community engagement, development of skilled manpower, and responsiveness to cope with the demands of a rapidly changing world.

1. *Vision andMission StatementoftheCollege*

- **Vision:** To provide the best platform to all section of students to meet the need of the society by imparting quality education.

- To produce skilled, creative and confident human resources to take up career challenges.

- To impart Training for unemployed educated youth in various skills depending on present day need.

- **Mission** To achieve all round development of a student providing moral, civic, value-based learning through education.

- To disseminate the quality education among the students and nearby areas of greater Gohpur for generating workforce to equip them for self-employment.

2. *TheguidelinesofNAAC*:

Core ValuesofNAAC:

- ContributingtoNational Development
- FosteringGlobal CompetenciesamongStudents
- InculcatingaValueSysteminStudents
- PromotingtheUseofTechnology
- QuestforExcellence

3.   QualityPolicyoftheCollege

Chaiduar College commits itself to imparting quality higher education and holistic development of the students. It strives towards turning itself into a center of excellence by adopting a policy of inclusiveness and accommodating judiciously generous opinions offered by its stakeholders. It is the core policy of the college to work tirelessly for continuous quality improvement in all spheres of its academic and non-academic life.

AimsandObjectivesofthePerspectivePlan

The College is a co-education institution having arts, commerce, science and vocational streams. The College is located in an area of rich ethnic and socio-economic diversity, and this is reflected in the cosmopolitan character of its student community. With such a background in mind, the makers of the Perspective Plan have identified the broad aim ofperspectiveplanasfollows:

- To provide quality higher education and to create all-round human resources who can contribute for positive development of society and the nation
- To impart, skill-based and value-based education to the students by introducing skill-based and vocational programs of study
- To empower the students in a participatory atmosphere of academic life of the college and instill leadership quality among them
- To achieve good academic performance among the students
- To decrease the rate of drop-outs and offer affordable quality education for all
- To create and nourish an ecology of good research among the faculty members
- To integrate ICT tools in the classroom for better and more effective teaching-learning process
- To engage all stakeholders in community service and outreach activities
- To make the institution a hub of excellent quality education with good governance, healthy, well-structured policy and perspective plans

PerspectivePlan2018-19to2023-2024

I. CurricularAspects

As an affiliated college of Gauhati University,Chaiduar College follows the academic calendar of the parent university and on the basis of it, makes proper planning to ensure effective implementation and timely delivery of the curriculum. To ensure this, the following measures are to be taken,

- Sincere and dedicated conduct of classes by the faculty members
- Providing all relevant information to the students and parents regarding the courses on offer
- Disseminate information regarding program objective, course and learning outcome etc to the students
- Achieve good results and improve the drop-out rates
- Introducing a mechanism to obtain feedback on curriculum, its scientific as well as systematicanalysis for further improvement

II. TeachingLearningandevaluationprocess

The measures to be taken for sustaining an effective and quality teaching-learning system are as follows:

- To put in place a transparent, merit-based and digitally conducted admission process
- To abide by government policy on reservation of seats
- Wide publicity of the admission information on website, newspapers and prospectus
- Display of category wise merit list(as per norms of GOI) of selected candidates for admission in the college notice board as well as college websites.
- The PO,PSOandCOsarecommunicatedtoallfacultyandthestudents.
- Offer additional add-on courses, skill-based courses and vocational courses in the college
- Effective and continuous use of ICT facilities in the classrooms
- To support slow learners by taking effective steps for their academic fulfillment
- Mentoringsystemforthestudents.
- Put in place effective policy and necessary support systems for differently-abled(Divyangjan) students
- Encouragingtheparticipatoryand experiential learning.
- Organize seminars. Workshops and invited talks by eminent scholars and academicians
- Giving ample opportunities and facilities to the students for extra-curricular activities

III.   Research, Innovations and Extension

The college will continue to promote and develop a rigorous and energetic research culture among the faculty members and students. To do this, the college will ensure the following:

- Activate a Research Cell and Innovative Cell.

- Make continuous efforts to obtain research grants from funding agencies such as UGC, DST, DBT, ICSSR, INSA, etc. to undertake major/ minor project

- Continue to attract researchers to the Advance Level Bio-Tech Hub and to bring research projects to the Hub

- Encourage faculty to take up inter-disciplinary, collaborative and participatory research.

- Encourage the faculty members to publish more quality research in high-quality research journals

- Motivate faculty to conduct research-based community development programmes

- Motivate faculty to apply for patents

- Encourage the faculty members to participate in national/international conferences/ seminars/ workshops/ symposium and in Refresher courses and Faculty Development Programs, short term courses etc.

- Provide academic infrastructures such as instruments, laboratories, ICT facility, Library, INFLIBNET and other requirements, as per needs for carrying out research activity

- Provide exposure to students in various research areas where they be guided to handle research projects independently.

- Set up educational linkages in terms of more MoU with other institutions as well as in terms of faculty/ student exchange

- Establish organic linkages with the neighboring secondary and higher secondary schools to take few classes by faculty

- Promote programs and activities under the NSS and NCC units of the college.

- Organize awareness programmes on health, hygiene and sanitation, environment, cleanliness campaign and other social issues at neighboring villages.

IV.   Infrastructure and Learning Resources

The college strives to create, develop, improve and maintain adequate infrastructure, learning resources and other necessary facilities required for achieving quality and excellence in academic and non-academic standards. To this end, the college will

- Develop physical and academic infrastructure from time to time

- Ensure optimum utilization of available infrastructure and learning resources.

- Ensure proper maintenance of infrastructure and learning resources.

- Initiate concerted efforts to obtain grants for infrastructure development.

- Maintain and enhancement sports facilities in the indoor stadium and the gymnasium

- To maintain a dynamic institutional website

- Establish of well-equipped auditorium hall with modern audio-visual facilities.

- Improve the Language Lab

- Reduce the electricity cost by installing solar panels and LED bulbs

- Make complete automation of Library services.

- Enhance the ICT facilities in the classrooms, procure more computersfor the ICT Centre and for the departments and laboratories andoffices

- Procure more books, and subscribe to journals, e-journals, periodicals, reference books in the central library.

- Upgrade the laboratories from time to time

- Construct a well-furnishedConferenceHall

- Construct/ renovate adequate number of toilet blocks for students (boys and girls) and staff

V. StudentSupportandProgression

The college will provide all possible and necessary supports to the students required for meaningful and fruitful learning experience and which will help them realize their true potential and achieve their career goals. The college will assist and prepare the students for further progression in their academic and professional lives, and will monitor and keep track of their progression. Thefollowingsteps willbetaken in this regard:

- Organize career counseling and soft-skill development programs for students
- Hold remedial classes for slow learners
- Encourage student participation in the corporate life of the college
- Strengthenmentoringforstudents
- To put a proper and effective grievance Redressal mechanism in place
- To ensure all necessary facilities and support for speciallychallenged(Dibyangan)students
- To assist the students in getting scholarships and stipends and updating them aboutscholarshipsandfree-shipsprovidedbyGOI
- To hold hands-on training for science students, to organize industrial visits and field trips
- To make the institutional learning resources accessible for all students
- To ensure proper and adequate infrastructure and facilities to hold cultural and sports events in the

college

- To encourage students to participate in sports and cultural events and competitions in state, national and international levels
- To have a registeredAlumniassociation, and also to bring in successful alumnus of the college to mentor and give career counseling to the current students

VI.   Governance,LeadershipandManagement

A dynamic leadership and efficient governance system are the main driving engines of an educational institution in realizing its visionandmission to the fullest. To this end, the college proposes to:

- Make all financial transactions cashless and digital
- Make the administrative process digital
- Build network between the college and other eminent educational institutions and research laboratories as well as NGOs and corporate houses
- Strictly maintain the code of conduct and institutional ethos amongst all stakeholders
- To create and sustain a rigorous research environment among the faculty members
- To do a lot of community work and outreach activities in association with the NSS, NCC and the faculty members, staff and the students
- Arrange periodic quality audits, like, academic & administrative audit, energy audit, green audit, etc of the college.
- ParticipationinNIRF,AISHEandotherrecognizedqualityaudit.
- Strengthen the self-appraisal system of teachers by regularly recording the API score of each teacher by the end of the academic year, which will enable them to realize their academic standard and engage them in various activities to excel in their academic performance.
- Maintain transparency in all matters, especially, the financial side, and to prepare theannualfinancial audit
- Promote decentralizedand participatory mechanism in the college involvingallstaffmembers
- Constitute Students' Council, Students' Grievance Cell, Anti Ragging Committee, Anti sexual Committee etc having wide representation of staff and students in decision making
- Introduce a mechanism to obtain feedback from students, parents, alumni and its scientific, systematic analysis and interpretation.
- Install CCTV cameras at the vital locations of the campus.

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VII.   Institutional Values and Best Practices
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The college will try to promote environmental sustainability; eco-friendly campus policies, gender equity and sensitivity, and it will remain committed to the ethos and ideals of national integration, nation-building, social commitment, inclusiveness and professional ethic, and environmental ethics. The college will:

- Ensure the promotion of gender equity by initiating various activities
- Provide facilities and infrastructure for women, like, safegirls'commonroom, separate toilets, girls' hostel etc.
- Provide physical facilities such as, ramps, software facilities(e.g. Braille), restrooms, scribes for examination for Divyangan students
- Maintain a clean, hygienic and eco-friendly campus
- Energy conservation by reducing electricity consumption through installation of LED lights and solar power plants.
- Take initiative in conducting regular green audit, energy audit etc.
- Under take scientific methods for waste management.
- Organize programmes related to various diversities like, cultural, regional, linguistic, communal, socio-economic, etc.
- Organism/ celebrate important national and international commemorative days

Best Practices

The college will continue the best practices of,

- Annual Book Fare
- Induction Programs and Library Orientation Programs for newly inducted students
- Mentoringofstudents
- Students' Feedback
- Maintain a ragging free campus
- Cultural Programs showcasing the multicultural demographic of the college
- Greeninitiatives
- Online education and preparation of video modules
- Regular webinars/seminars and invited talks
- Total cashless transaction system
- Annual best library user award to students
- Institutional scholarships and stipends